MTAC User Group 7

July 21, 2016

Label Holders

- ❑ Mailers serviced directly from an MTESC
    - ❑ Can order them through MTEOR
    - ❑ 1000 per Roll, quantity of 2, 4, or 6 rolls per order
    - ❑ 100 per Box, up to 50 boxes per order

- ❑ Mailers serviced by a plant or Post Office
    - ❑ Can now order them through MTEOR (Plant Supplied)
    - ❑ Availability may be limited at plants
    - ❑ 1000 per Roll, quantity of 2, 4, or 6 rolls per order
    - ❑ 100 per Box, up to 50 boxes per order

❑ Modify orders instead of Withdraw

    ❑ For MTESC Mailers and Postal Plants

    ❑ Orders may be modified until 4 days prior to delivery

    ❑ Eliminate the need to withdraw orders for changes

❑ New order status – Ready for Delivery

    ❑ For local mailers who receive MTE delivered by plants

    ❑ Plants will use "Ready for Delivery" if being delivered

    ❑ "Ready for Pick-up" still used for mailer pick-ups.

❑ Plastic Pallets

    ❑ For local mailers

    ❑ Order for pallets can now be made in pieces

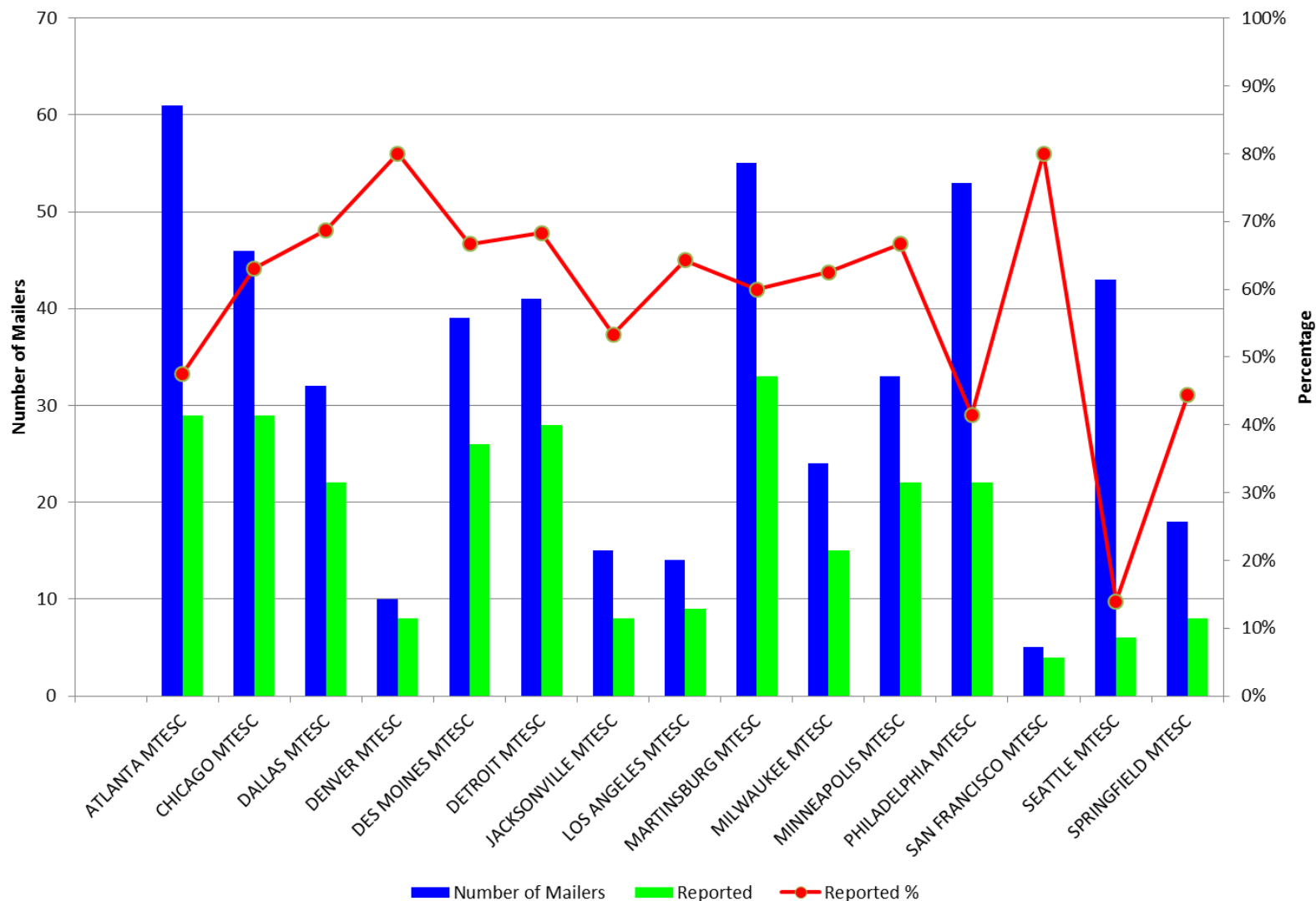❑ Label Holders

    ❑ Increase box orders to 80 max per order

❑ Report – Order versus Shipped

 ❑ Will show quantities requested an actual supplied

❑ Inventory reminder

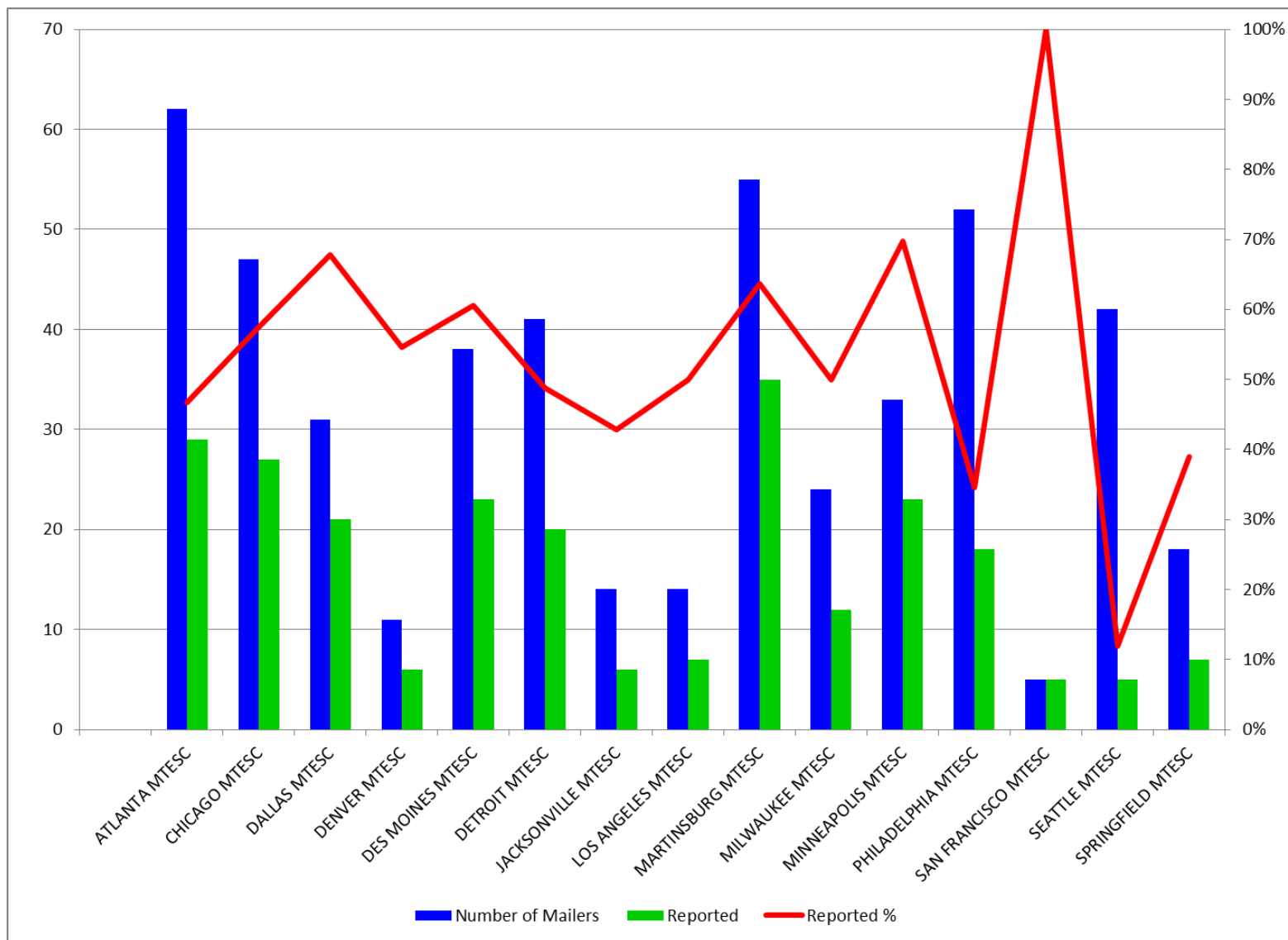 ❑ Add checkbox to dashboard

 ❑ Send reminder email if checked

❑ Surface Visibility

 ❑ Add connectivity through SV

 ❑ Improve visibility of shipments

 ❑ Eliminate input errors

- ❑ MTEOR requirement
- ❑ Weekly input of unused MTE
  - ❑ Does not include supplies in use on production floor
- ❑ Also required of Postal Plants
- ❑ Usage of Inventory Data
  - ❑ Predict supply needs
  - ❑ Track MTE usage
  - ❑ Plan for equipment transfers
  - ❑ Identify potential ordering issues
- ❑ Reminders are displayed on dashboard

Mailer Inventory in MTEOR - Week ending 01/27/2016

Mailer Inventory in MTEOR – Week ending July 8, 2016

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